Notify the University Fire Marshal’s Office of your event. Provide the needed information to have a permit application submitted to the Town.

When setting up your event, always create a five (5) foot safety zone around the heat producing /open flame appliance or device.

If using propane, cylinders must be secured from falling over and must be stored within the safety zone.

Caution signs should be hung around the safety zone to keep unauthorized persons away from danger.

Have a fire extinguisher(s) present.

If using propane, check your equipment for leaks. Check hoses for cuts & abrasions, check connections for leaks. If you need assistance please contact us!

If the open flame is used under a canopy, it must be flame rated (with a sewn-in label stating the rating) & cannot be used for any other purpose.

Ensure that all propane cylinders are secured from falling over, milk crates work great!

Hang “CAUTION” signs around the safety zone

Check all propane devices and connections for leaks. Hoses should be free of cuts, abrasions or damage.

DO NOT use your open flame device until the Town has performed their inspection on the day of the event.

QUESTIONS???
E-mail us at DPSFIRE@PRINCETON.EDU